

Playground Cleaning Procedure

Tools Needed: • Cleaning cloths/paper towels • Wastebasket liners • Broom, rake, shovel, extender wand to get cobwebs and wasp nest • Hose and nozzle	Products Needed: • Ice Melt (winter) • Sanitizing solution • Tape/cones to block off unsafe areas
FREQUENCY OF CLEANING: <u>BEFORE EACH CENTER OPENING</u>, or more often if needed. PREPARATION: Inspect for any damaged areas or safety problems and report to supervisor. Collect all tools, equipment, and products required. Ensure all equipment is in good condition. Review SDS, product labels, and caution statements. Use appropriate PPE (gloves, etc.). SPECIAL DIRECTIONS: Remove any broken toys, block off any hazardous area and inspect carefully.	
STEP 1: MORNINGS – Inspect for special cleaning needs, dangerous items, loose bolts, splinters, trip or slip hazards, damage, or any maintenance items that need to be reported to the supervisor. Check for pest/rodent STEP 2: Pick up all toys and trash in the area and empty wastebaskets into trash bag. Replace liner if dirty. NOTE: Use caution when handling trash as it may contain broken glass or liquids. Keep extra liners in the bottom of the wastebasket. STEP 3: AM – Unlock gates and sheds in mornings and bring out toys needed. Uncover sandbox and inspect for cleanliness. Rake/ sweep as needed. Wipe of wet or icy structures. Bring out toys and bikes as directed. Fill water tables as directed. STEP 4: Sweep up sand and debris, remove any insects per IPM procedures. STEP 5: Wipe down and sanitize drinking fountain.	STEP 6: Rake bark as needed, pick up leaves/ debris as needed. STEP 7: Complete Safety Checklist, notify supervisor immediately with any concerns. STEP 8: MID DAY – Tidy playground and complete safety check. Rake and sweep as needed. STEP 9: PM – Place toys in sheds. Rake as needed. Sweep up sand and walkways. Wash off cement if needed. Clean paint of chalked areas. Wash paint cups. Empty water tables. Cover sandbox. Inspect toys for damage or needed repair/replacement. Clean and sanitize as directed. STEP 11: Inspect area. Return all items to sheds. Turn off any lights. Lock all sheds and gates.